



In-Kind Donation Receiving & Sorting Volunteer

Age restrictions: 18 or over
GED or High School Diploma required

Summary:

Our Donation Receiving & Sorting Volunteer will assist us with organizing the wonderful donations we receive on a daily basis.

Duties and Responsibilities may include but are not limited to:

- Receiving in-kind donations
- Processing in-kind donations
- Organizing and stocking donations in a variety storage rooms

Schedule: A minimum of 4 hours once a week – flexible schedule

Required Experience:

- Detail oriented
- Organizational skills
- Able to work individually but as part of larger goal
- Independent and internally motivated

Additional Eligibility Qualifications:

- The volunteer must frequently lift and/or move up to 50 pounds.
- While performing duties on this job, the volunteer is regularly required to stand for long periods of time, and use hand to handle or feel.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

